

# TEACHING ASSISTANT at QLS level 2

### **Student Profile**

This programme is designed for people who wish to gain an understanding of principles and practice of teaching / classroom assistant roles. It is intended for people not yet employed but who wish to a general understanding of the classroom support role

#### **Aims**

The aims of the course are to provide comprehensive knowledge and understanding appropriate to the conduct of a classroom support role, and to participation in a wide range of classroom support activities.

#### Structure

The course has nine elements and students must complete four mandatory elements plus three optional elements

## **Study Method**

The course is designed for study by distance learning at work or at home. Students receive course manual, assignments and studyguide plus tutor support by mail and email. You can start at any time and plan your studies over a period of up to one year from the time of enrolment.

#### **Assessment**

Each element is followed by a written assignment, which is submitted and marked by your tutor. There is no external examination required.

## **Price and Payment Methods**

Please refer to current price list

#### **Course Certification**

This course has been endorsed by ABC Awards and Certa Awards for its high-quality. The Quality Licence Scheme, endorses high-quality, non-regulated provision and training programmes. This course and/or training programme has been endorsed by the Quality Licence Scheme for its high-quality, non-regulated provision and training programmes. This course and/or training programme is not regulated by Ofqual and is not an accredited qualification. Your training provider will be able to advise you on any further recognition, for example progression routes into further and/or higher education. For further information please visit the Learner FAQs on the Quality Licence Scheme website.

# **Course Duration**

Students may register at any time and have a full year to complete their studies. The course will take around 120 hours of study to complete.

# **Pack/Course Contents**

Your study pack is dispatched in full at the time of enrolment and provides all you need to complete your studies:

- Studyguide
- Comprehensive study notes for each element of the course
- Self-assessment activities
- Assignments
- Tutor support
- Assignment marking & feedback
- Certification

## **Course Structure**

MANDATORY UNITS	ELEMENTS
1 Supporting the Teacher	Element 1. The learning environment
	Element 2. Pupil behaviour
	Element 3. Observing and recording
2 Supporting the Pupil	Element 1. Care and support
	Element 2. Health and hygiene
	Element 3. Child protection
3 Supporting the Curriculum	Element 1. The National Curriculum
	Element 2. Planning, evaluating and assisting
	Element 3. pupils during all learning activities
4 Supporting the School	Element 1. Legal requirements
	Element 2. School organisation
	Element 3. Policies and procedures

OPTIONAL UNITS (Students choose 3 from 5)	
5 Supporting ICT in the Classroom	Element 1. Preparation and Maintenance of ICT Equipment
	Element 2. Supporting the Use of ICT Equipment
	Element 3. Keeping Pupil Records
6 Supporting Pupils with Special Education Needs	Element 1. Inclusion and Special Educational Needs
	Element 2. Support for Learners
7 Supporting Literacy Development	Element 1. Supporting the Development of Reading Skills

	Element 2. Supporting the Development of Writing Skills
	Element 3. Supporting the Development of Speaking and Listening Skills
8 Supporting Numeracy Development	Element 1. Supporting the Development of Number Skills
	Element 2. Supporting the Development of Problem Solving and Data Handling Skills
	Element 3. Supporting the Understanding of Measures, Shape and Space
9 Working with Others	Element 1. Working in Teams
	Element 2. Working with Colleagues
	Element 3. Working with other Professionals and Parents